



**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602

**PHILIP L. BROWNING**  
Director

November 26, 2012

To: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: Philip L. Browning  
Director

A handwritten signature in black ink, appearing to be "P. Browning", is written over the printed name and title.

**NOTIFICATION OF EXECUTION OF A SOLE SOURCE CONTRACT FOR CYFC ACADEMIC  
SUPPORT AND INTERVENTION MODEL PROGRAM SERVICES**

This letter is to notify your Board that I have used Board delegated authority to execute a sole source contract for the Academic Support and Intervention Model Program services with Advancement through Opportunity and Knowledge, Inc., dba Children Youth and Family Collaborative (CYFC) for the expansion of the foster youth education program, as approved by the Board motion on October 30, 2012 (see attached).

The contract will enable DCFS and Probation to implement these services in schools in each of the five Los Angeles County Supervisorial Districts. CYFC will fill a critical gap in the educational needs of youth under DCFS and Probation Departments' supervision by providing tutoring and academic remediation services. Approximately 400 youth will be served and their educational needs will be addressed through a comprehensive assessment, case planning and advocacy process by using the model set forth in the First District Education Program.

If you have any questions or need additional information, please call me at (213) 351-5600, or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:CMM  
KAF:FC:mr

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 381B  
OF THE KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012**

**Tuesday, October 30, 2012**

**9:30 AM**

6. Recommendation as submitted by Supervisors Ridley-Thomas and Molina: Authorize the Director of Children and Family Services to take the following actions relating to the Countywide expansion of the Foster Care Education Program:
1. Execute a contract with Children Youth and Family Collaborative (CYFC) for the period from November 30, 2012 through June 30, 2013;
  2. Exercise the optional one-year renewal of the contract by written notice to CYFC if sufficient funding is available;
  3. Execute amendments to increase or decrease the contract sum limited to 10% of the original maximum contract sum in response to any unforeseen changes in service needs; and
  4. Executive amendments for non-material changes, provided that: a) prior County Counsel approval is obtained; and b) the Director of Children and Family Services notifies the Board and the Chief Executive Officer in writing within 10 working days of the amendment. (12-5035)

**On motion of Supervisor Ridley-Thomas, seconded by Supervisor Molina, this item was approved.**

**Ayes:** 4 - Supervisor Molina, Supervisor Ridley-Thomas,  
Supervisor Antonovich and Supervisor Yaroslavsky

**Absent:** 1 - Supervisor Knabe

**Attachments:** Motion by Supervisors Ridley-Thomas and Molina

The foregoing is a fair statement of the proceedings of the meeting held October 30, 2012, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.



Sachi A. Hamai, Executive Officer  
Executive Officer-Clerk  
of the Board of Supervisors

By Sachi A. Hamai